NATIONAL COOPERATIVE CONSUMERS' FEDERATION OF INDIA LTD.

Kochi Branch

TENDER NOTICE

Tender for Selection of Supplier for Supply of 5000 MTs Jaggery Powder for Sabarimala.

Tender No.: NCCF/KOC/Admin/2026-27/012

Date: 10.08.2026

E-mail – nccfkochi@gmail.com

Address: NCCF Kochi, Narayani Buildings, Hospital Road, near Kalyan Silks, Ernakulam, Kerala, 682011

1. INTRODUCTION

National Cooperative Consumers' Federation of India Ltd. (NCCF), Kochi Branch, invites sealed bids under a **Two Bid System (Technical Bid & Financial Bid)** from eligible manufacturers, processors, cooperative institutions, FPOs and authorized suppliers for the supply of **Jaggery Powder** for execution supply for Sabarimala.

The selected supplier shall procure, process, pack, test, transport and deliver Jaggery Powder strictly conforming to the Food Safety & Standards Act, 2006, Food Safety & Standards (Food Products Standards and Food Additives) Regulations, 2011 and the specifications prescribed by the concerned department.

NCCF reserves the right to increase or decrease the quantity depending upon the actual requirement received from the concerned department.

2. Scope of Work

The successful bidder shall be responsible for:

- Testing through NABL/FSSAI approved laboratories.
- Transportation to destinations specified by NCCF.
- Loading, unloading, insurance and all incidental expenses.
- Replacement of rejected stocks at supplier's own cost.
- Compliance with all Food Safety standards.
- Submission of batch-wise quality certificates.

The supplier shall ensure uninterrupted supply as per delivery schedule communicated by NCCF from time to time.

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The selected vendor shall support NCCF in executing the supply in a timely, efficient, and quality-compliant manner, and in accordance with General Financial Rules (GFR), 2017 and other applicable rules.

3. Estimated Quantity

Item	Estimated Quantity
Jaggery Powder	Approximately **5000 MT**

The quantity is indicative only and is subject to change.

4. Delivery Schedule

The successful bidder shall commence supplies immediately after receipt of Purchase Order.

Initially, the supplier shall be capable of supplying approximately **50% of the ordered quantity within 1.11.2026**, with the balance quantity to be supplied strictly as per the delivery schedule communicated in writing by NCCF.

The delivery location shall be as instructed by NCCF, including the designated Sabarimala storage points or any other locations specified in the purchase order. Articles should be delivered to the store located at Sabarimala in Pathanamthitta District, Kerala which is accessible to heavy vehicles including Lorries up to Pampa and further transportation cost to sannidhanam via tractors shall be solely bore by the supplier.

5. Tender Schedule

Particular	Date
Tender Issue Date	10.08.2026
Last Date for Submission	14.08.2026
Opening of Technical Bid	17.08.2026
Opening of Financial Bid	17.08.2026

6. Important Instructions

- Bid shall be submitted in **Two Cover System**.
- Financial Bid of only technically qualified bidders shall be opened.
- NCCF reserves the right to accept or reject any bid without assigning reasons.
- Conditional bids shall be rejected.
- The bidder shall quote the rate **per kilogram inclusive of transportation, loading, unloading, packing, insurance, GST and all other incidental charges**.
- Rates shall remain firm throughout the contract period.
- **Tender Participation Fee:- Rs. 1500/ + 18 % GST**
- **Earnest Money Deposit – Rs. 10,00,000 – (Ten Lakh Only)**

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- **Details of Account to which payment is to be made:**

BANK	**Central Bank of India, MG Road Branch, Ernakulam, Kerala**
ACCOUNT NO.	**5529200174**
IFSC CODE	**CBIN0280963**

7. GENERAL CONDITIONS

7.1 The food items shall confirm to the standards prescribed in Food Safety & Standards (Food Products Standards and Food Additives) Regulation, 2011.

7.2 GUR OR JAGGERY means the product obtained by boiling or processing juice pressed out of sugarcane. It shall be free from substances deleterious to health and shall confirm to the following analytical standards, on dry weight basis.

7.3 Total sugars expressed as invert sugar Not less than 90 percent and sucrose not less than 60 percent Extraneous matter Not more than 2 per cent. insoluble in water

7.4 Total ash Not more than 6 per cent Ash insoluble in hydrochloric acid (HCl) Not more than 0.5 per cent Gur or jaggery other than that of the liquid or semi liquid variety shall not contain more than 10% moisture.

7.5 The product may contain food additives permitted in these Regulations and Appendices. Sodium bicarbonate, if used for clarification purposes, shall be of food grade quality.

7.6 The entire lot will be rejected if the above condition is violated and penal provision will be imposed as decided by the Commissioner of Food Safety, Kerala, to such violation.

7.7 The Supplier shall liable to be prosecuted under Food Safety &Standards,2006, if standard variations are noted from that prescribed under Food Safety & Standards Regulation 2011.

7.8 The Payment will be released only to those suppliers who supply raw materials which confirm to the standards under Food Safety &Standards (Food Products Standards and Food Additives) Regulations, 2011

7.9 The supplier should submit an Analysis Certificate from an accredited lab along with every lot supply

7.10 The supplier should have a valid FBO/PFA/FPO/FSSAI license issued by the competent authority.

7.11 The Jaggery Powder should be packed only in bags confirming to the standards of Food Safety and the name of the supplier and the month and year of packing should be mentioned on the bag. The bags should be of good quality and contain inner coating or having double layer so that Jaggery Powder can be preserved for long period without any contamination and not affected by humidity. Suppliers should be careful to pack the jaggery in non-plastic sack

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bags only. The supplier should take back the used bags at regular intervals to ensure proper disposal.

7.12 The suppliers should furnish the weight of the lorry load from the Weigh Bridge situated at Pampa and also furnish the quality certificate from accredited analytical lab for each load in addition to state food and safety test lab at Pampa.

7.13 The payment will be made only for the weight of the article excluding the weight of the bag.

7.14 The rate quoted should be inclusive of taxes, freight up to respective destination, loading and unloading charges and all other expenses. The Rate Should be quoted Per Kilogram including all the expenses for supplying the articles on Sabarimala Store. The rates should be valid for one year . In case more number/quantity of the items are found necessary, the tenderer should be prepared to supply the same at the same rate.

7.15 The successful tenderer shall within seven days of receipt of communication accepting the tender should produce a sum equivalent to 10% of the total value of the material as security deposit towards the due performance of the contract and shall execute an agreement with NCCF The period of Bank Guarantee shall be valid for one year from the date of agreement.

7.16 No compromise in the quality of the articles will be allowed. In case , samples contains health hazardous elements like Tetrazine stringent action will be taken against the firms submitting those samples, as recommended by the Commissioner of Food Safety, Kerala.

7.17 Eligible tenderers will be asked to submit 2 kg of samples to the Office of the Devaswom Commissioner for inspection prior to the award of the contract.

7.18 The tenderer shall supply the required quantities of items directly to the concerned department as per the instructions of NCCF

7.19 The supplier shall submit batch wise and load wise food safety lab testing reports to NCCF

7.20 The participant should have an annual production capacity of above 1 lakh tons and the proof of the same is to be submitted with the tender.

8. General Quality Requirements

The following are general conditions prescribed by NCCF Kochi Branch:

- Every consignment shall be accompanied by a batch-wise NABL/FSSAI laboratory test certificate.
- NCCF reserves the right to draw random samples for independent testing.
- Any consignment not conforming to the prescribed specifications shall be liable for rejection.
- The supplier shall replace rejected material at its own cost within the stipulated period.

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The supplier shall submit batch wise and load wise food safety lab testing reports to the store superintendent and Executive Officer for every consignment supplies.

9. Pre-qualification criteria

The tenderers are required to furnish following documents:

- The JAGGERY Manufacturing Units should have proper valid license by the concerned authority for manufacturing/processing and storing of JAGGERY the copy of which will have to be furnished.
- In the case of partnership firms true photocopies of the partnership deed, Registration Certificate issued by the Registrar of firms and the name and full particulars of all the continuing partners as entered in the Registrar of firms and in the case of Companies, the Memorandum of Association and Articles of Association and the Certificate of incorporation, the copy of which will have to be furnished.
- In case of Co operative / corporate body, copy of letter of authorization of the Chief Executive or the authorized person to register and participate in the e procurement/tender process should be furnished.
- In case of supplier (an agency in co-operative sectors) who has entered into lease agreement with the JAGGERY manufacturing Units, the copy of the legally registered lease agreement duly certified by the Charted Accountant shall be enclosed.
- Copy of the Audited Balance Sheet and Profit / Loss Account for past three years duly certified by a Chartered Accountant have to be furnished. In case of a leased unit, the above documents of both the entities i.e. the lessor and the lessee will have to be furnished.
- The applicants shall submit attested copy of the Income Tax returns of the last three years with a copy of a PAN card attested by authorized signatory.
- Copy of Certificate of registration under GST.
- An affidavit on Rs 200 non judicial stamp paper and Notarized.
- Submit an affidavit that the firm has not been prosecuted for the violation rules / law under the Essential Commodities Act or any such others law or orders thereunder in any court of law.
- Submit an affidavit that the firm has not tot having been black listed by any organization or Government for non-performance of contractual obligation.
- The address proof of the authorized signatory viz. Aadhaar Card should be submitted along with the application. The address proof in respect of the firm shall be either certificate of registration or certificate of incorporation issued by the authority concerned.
- Bank Account details of the firm along with the IFSC code, Branch details and address shall be furnished in the letterhead of the firm.

10. Payment Terms

i. No advance payment shall be made to the Supplier. Payment shall be made only against actual supplies duly delivered, inspected and accepted in accordance with the terms of the Contract.

ii. The parties expressly acknowledge and agree that the procurement is being undertaken by NCCF in connection with the requirement of the concerned Department/Authority, and that payment to the Supplier shall be made on a back-to-back basis, subject to the receipt of the corresponding funds by NCCF from the concerned Department/Authority.

iii. Conditions for Payment: Payment shall be processed only after:

- complete delivery of the relevant quantity;
- inspection and acceptance of the goods by NCCF and/or the concerned Department/authorised agency;
- satisfactory resolution of any quality, quantity, size, specification or delivery-related issue;
- receipt of complete and correct invoices and supporting documents; and
- receipt by NCCF of the corresponding payment/funds from the concerned Department/Authority.

iv. The Supplier shall submit a valid GST invoice, delivery challan, proof of delivery, inspection/acceptance certificate, e-way bill/e-invoice wherever applicable, and any other documents required under the Contract.

v. Subject to fulfilment of all the above conditions and receipt of the corresponding funds from the concerned Department/Authority, NCCF shall endeavour to release the undisputed payment to the Supplier within 30 days from the later of:

- the date of receipt of the corresponding payment by NCCF; or
- the date on which the Supplier submits a complete and undisputed claim along with all required documents.

vi. The Supplier expressly acknowledges that NCCF's payment obligation is linked to and dependent upon receipt of corresponding funds from the concerned Department/Authority. Accordingly, any delay, withholding, short payment, deduction or non-release of funds by the concerned Department/Authority shall not constitute a payment default by NCCF, and NCCF shall not be liable for interest, compensation, damages or any other financial claim on account thereof.

vii. Where any part of a claim is disputed due to defective, short, delayed or non-conforming supply, NCCF shall be entitled to withhold the disputed amount until the dispute is resolved and the Supplier fulfils its contractual obligations. Any amount finally found payable shall be released in accordance with this Clause.

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viii. NCCF shall be entitled to deduct or set off from any amount payable to the Supplier any amount recoverable from the Supplier under the Contract or otherwise in law, including liquidated damages, penalties, costs of replacement, risk-purchase expenditure, excess transportation or other incidental costs, GST-related losses, statutory deductions and any other contractual dues.

ix. NCCF shall not be liable to pay for any quantity supplied in excess of the authorised quantity or supplied without a valid written purchase/work order.

x. The Supplier shall ensure timely issuance of valid GST invoices, correct reporting of supplies and compliance with all applicable GST laws. Any loss of input tax credit, interest, penalty, tax, demand or other financial loss suffered by NCCF due to any default, omission or incorrect compliance by the Supplier shall be recoverable from the Supplier.

xi. The Supplier shall correctly report all supplies and tax invoices in the applicable GST returns and shall discharge the applicable GST liability within the prescribed time. Any loss of eligible input tax credit, interest, penalty or tax liability suffered by NCCF due to the Supplier's failure to issue a valid invoice, report the supply correctly, pay tax, or comply with applicable GST requirements shall be recoverable from the Supplier.

xii. Final payment shall be released only after completion of all contractual obligations, including delivery, inspection, acceptance, replacement of defective goods, submission of final documents and settlement of all recoveries and claims.

xiii. The quoted rates shall remain firm and fixed for the entire contract period. No escalation in price shall be allowed on any account.

11. Submission of Bids

Bids shall be submitted in a Two-Cover System consisting of a Technical Bid and a Financial Bid.

The Technical Bid shall contain all eligibility documents, financial credentials, declarations, and proof of sample submission.

The Financial Bid shall contain the price quotation inclusive of all costs such as material, stitching, packing, transportation, and GST. Both covers shall be sealed and enclosed in a single outer cover superscribed appropriately and submitted within the prescribed time.

12. Evaluation of Bids

The evaluation shall be carried out in two stages. Technical bids shall be evaluated first based on eligibility criteria and compliance with specifications. Only technically qualified bidders shall be considered for financial evaluation. The contract shall be awarded to the lowest quoted bidder (L1). In case of tie, selection may be made through a transparent method such as lottery. NCCF reserves the right to negotiate with the L1 bidder.

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13. GST Compliance

The successful bidder shall comply with all applicable GST provisions and timely filing of statutory returns. Any loss of Input Tax Credit (ITC) or statutory liability arising due to the supplier's default shall be recovered from the supplier.

14. Price Validity

The rates quoted shall remain **firm and fixed** throughout the contract period and no escalation in price shall be permitted except in the event of statutory changes in taxes and duties imposed by the Government.

15. Delivery Schedule

The successful bidder shall supply the material strictly in accordance with the delivery schedule communicated by NCCF from time to time. Failure to adhere to the prescribed delivery schedule without valid reasons may attract rejection of supplies, imposition of penalty, risk purchase, or termination of the contract.

16. Confidentiality

The bidder shall maintain strict confidentiality regarding all information, documents, specifications and communications received from NCCF in connection with this tender and shall not disclose the same to any third party without prior written approval of NCCF.

17. Integrity and Ethical Practices

The bidder shall observe the highest standards of integrity and business ethics throughout the tender process and execution of the contract. Any attempt to influence the tender process or submission of false information shall result in rejection of the bid, forfeiture of EMD/Security Deposit and may lead to blacklisting.

18. Right to Accept or Reject

NCCF reserves the right to accept or reject any or all bids, wholly or partly, to cancel or withdraw this tender, or to modify its terms and conditions at any stage without assigning any reason whatsoever. The decision of NCCF shall be final and binding on all bidders.

19. Jurisdiction

Disputes or differences, if any, arising under the contract, shall be referred to the arbitration of sole-arbitrator to be appointed by the mutual consent of both the parties. The arbitration proceedings shall be conducted in accordance with the Arbitration and Conciliation Act, 1996 (as amended from time to time). The venue and seat of arbitration shall be Delhi, India, and the language of arbitration shall be English.

20. NCCF's Rights NCCF reserves the right to:-

- Reject all or any bids without assigning any reason.

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- To modify, suspend, change or supplement this tender at any stage. Any change to this tender document shall be uploaded on NCCF website http://NCCF india.com.

- In case of any ambiguity/ dispute in the interpretation of any of the clauses in this Tender Document, NCCF's interpretation of the clauses shall be final and binding on all applicants/parties.

- At any stage, if it is found that the vendor (Proprietorship, Partnership, Private Limited etc) has given incorrect and misleading certificate/information/document(s), NCCF shall free to take suitable action including cancellation of contract, forfeiture of security / Tender security amount, blacklisting of the applicant, etc.

- Call for any additional information/documents from experienced firm (Proprietorship, Partnership, Private Limited Company, etc) and same shall be submitted by them to NCCF within given time period.

- NCCF shall be at liberty to postpone / cancel the tender and accept or reject any bid without giving any reason whatsoever.

- NCCF shall terminate the empanelment of a Business Associate if they have competed against NCCF in any bid either individually, as a partner or in a Joint Venture.

- Violation of any terms & conditions of this tender may lead to termination/blacklisting/penalty.

- **Subletting**

The vendor shall not sublet, subcontract, or assign the contract to any third party.

- Any attempt to subletting shall lead to termination, blacklisting and forfeiture of Security Amount.

- **Corrupt or Fraudulent Practices.**

It is expected that the vendors who wish to apply for this tender have highest standards of ethics.

NCCF will reject tender if it determines that the vendor recommended for award has engaged in corrupt or fraudulent practices while competing for this tender.

NCCF may declare the vendor ineligible, either indefinitely or for a stated duration, to be awarded or contact if it at any time determines that the vendor has engaged in corrupt and fraudulent practices during the execution of contract.

Misuse of NCCF name, logo or letter head, etc shall lead to blacklisting including forfeiture of EMD but not limited initiation of legal proceedings.. Integrity & Anti-Corruption Clause: The supplier shall not engage in any corrupt, fraudulent, collusive, or coercive practices. If such activities are detected, NCCF may cancel the contract immediately and may blacklist the supplier, impose penalty and take legal action as per applicable laws.

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21. Legal & Audit Protection Clause

Submission of false, misleading, fabricated, or suppressed information at any stage of the tender process shall result in one or more of the following actions, at the sole discretion of NCCF:

- Rejection of the bid;
- Termination of the contract, if already awarded;
- Forfeiture of Earnest Money Deposit / Performance Security;
- Blacklisting/debarring of the bidder
- Recovery of losses or damages suffered by NCCF;
- Initiation of appropriate legal action as per applicable laws..

22. Liquidated Damages:

In the event of delay in supply beyond the stipulated delivery schedule, NCCF shall be entitled to recover Liquidated Damages from the supplier at the rate of 0.5% of the value of delayed goods per week or part thereof, subject to a maximum of 10% of the total order value.

The Liquidated Damages shall be recovered from pending bills or Performance Security.

Imposition of Liquidated Damages shall not relieve the supplier from its obligation to complete the supply.

23. **Risk & Cost Purchase:**

In case the supplier fails to supply the material within the stipulated time or fails to comply with contractual obligations, NCCF reserves the right to procure the required goods from alternate sources at the risk and cost of the supplier.

Any additional expenditure incurred by NCCF in such procurement shall be recovered from the supplier's pending dues, Performance Security, or through legal means.

The supplier shall have no claim or objection in this regard.

24. Blacklisting

NCCF reserves the right to blacklist the agency for upto 5 years for :-

l) Fraudulent documents

m) Non-compliance with laws

n) Corruption or unethical practices.

o) Breach of confidentiality, etc.

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25. Termination for Default

a) NCCF may terminate the contract, in whole or in part, by issuing a written notice to the supplier, in the event of:

a) Persistent delay in supply;

b) Repeated quality failures;

c) Breach of any term or condition;

d) Insolvency, liquidation, or cessation of business by the supplier.

e) Termination under this clause shall be without prejudice to NCCF's right to recover losses or damages.

26. Termination for Convenience

NCCF reserves the right to terminate the contract at its discretion, in whole or in part, by giving reasonable written notice, without assigning any reason and without incurring any liability, other than payment for goods duly supplied and accepted up to the date of termination.

27. Quality Assurance & Penalties:

Samples from each consignment will be tested at designated laboratories. In case of deviation from the approved quality or rejection:

The vendor must replace the consignment within 5 days at their own risk and cost.

Failing which, 20% penalty will be imposed on the total value of the rejected quantity.

For delayed supplies:

@1% for 1st week, @3% for 2nd week, @5% for 3rd week, and @10% for 4th week of the delayed quantity.

NCCF reserves the right to cancel the order beyond 4 weeks' delay and procure at vendor's risk and cost in case 30% of samples failed over multiple consignments, NCCF may blacklist the vendor.

The quantities mentioned in the tender are approximate and shall not constitute a guaranteed commitment by NCCF. NCCF may increase or decrease the ordered quantity, subject to the applicable procurement rules and the terms of the Contract. The Supplier shall be paid only for the quantity actually ordered, supplied, inspected and accepted

28. Force Majeure

Neither party shall be liable for forfeiture of performance due to causes such as natural calamity, riots, war, or any event beyond reasonable control of the parties. The affected party must notify the other party in writing within 7 days of such circumstances.

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भारतीय राष्ट्रीय उपभोक्ता सहकारी संघ मर्यादित
For National Co-operative Consumer's
Federation of India Ltd.

शखा प्रबंधक / Branch Manager

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